



**New Order Form**

**Order Type:**    Abstract Extension    Abstract Base    Written Gap    Final Title Report    Special Certificate

**Type of Property:**    Land Only    Residential    Commercial

**Purchase Type:**    Cash    New Loan    Refinance

**Buyer(s):** \_\_\_\_\_ **Buyer(s)Email:** \_\_\_\_\_

**Home #:** \_\_\_\_\_ **Work #:** \_\_\_\_\_

**Seller(s):** \_\_\_\_\_ **Seller(s)Email:** \_\_\_\_\_

**Home #:** \_\_\_\_\_ **Work #:** \_\_\_\_\_

**Legal Description:**    Copy of Legal Attached

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Order Abstracting  
Abstract Held By: \_\_\_\_\_

**Address of Property Being Sold:** \_\_\_\_\_

**Owner's Policy Available**    Yes    No    **Held By:** \_\_\_\_\_

**Order Attorney Opinion From:** \_\_\_\_\_

**Order Commitment to Insure:**    Owner    Lender    **Hold Order:**    Yes    No

**Needed By:** \_\_\_ / \_\_\_ / \_\_\_    **Order Date:** \_\_\_ / \_\_\_ / \_\_\_

**Settlement Agent:** \_\_\_\_\_ **Lender:** \_\_\_\_\_

**Sales Price:** \_\_\_\_\_ **Loan Amount:** \_\_\_\_\_

**Ordered By:** \_\_\_\_\_    Company    Individual

**Signature:** \_\_\_\_\_

**Internal Use Only**

Order #: \_\_\_\_\_    Date Rec'd: \_\_\_\_\_    Rec'd By: \_\_\_\_\_

Est. Closing Date: \_\_\_\_\_    Time Rec'd: \_\_\_\_\_